

## PRIVACY INFORMATION FOR THE PROCESSING OF NEWSLETTER

Wingate project newsletter

### 1. PURPOSE OF THE DOCUMENT

The purpose of this document is to provide information on the data protection and data management principles applied by the Wingate project in connection with the sending of the newsletter.

SKC-Consulting Kft. (Hereinafter: Data Manager) handles the personal data of the registrants of the newsletter during the operation of the [www.wingateproject.com](http://www.wingateproject.com) website (hereinafter: website).

### 2. NAME OF THE DATA CONTROLLER

Name: SKC-Consulting Ltd.

Registered office and postal address: 1031 Budapest, Rozália utca 11

Phone: +36 1 240 4744

Represented by: Mr. András Somos CEO

Email: [info@wingateproject.com](mailto:info@wingateproject.com)

### 3. RANGE OF PERSONAL DATA PROCESSED

In connection with the sending of the newsletter, we will process the following personal data:

- Name
- E-mail address

### 4. LEGAL BASIS, PURPOSE AND METHOD OF DATA MANAGEMENT

4.1. The data will be processed on the basis of your voluntary, duly informed statement, which contains your express consent to the use of your personal data provided during the subscription to the newsletter. Legal basis for data processing: voluntary consent of the data subject in accordance with Article 6 (1) (a) of Regulation 2016/679 of the European Parliament (EU) and of the Council (General Data Protection Regulation).

4.2 You give your consent to the data management of the sending of the newsletter when you subscribe to the newsletter, by voluntarily providing the data in question.

4.3. The purpose of data management is to ensure that the newsletter is sent to the e-mail address you provide. The data controller uses the data provided by you for the purpose of sending newsletters only.

4.4. The data controller shall not use or use the personal data provided for purposes other than those described in point 4.3. Disclosure of personal data to third parties is not possible unless otherwise required by law with your prior express consent..

4.5. The data controller does not check the personal data provided to him. The person who provided the data is solely responsible for the accuracy of the information provided. When you enter your e-mail address, you are solely responsible for ensuring that you use the service from the e-mail address

provided. In view of this responsibility, all liability for access to a given e-mail address rests solely with you as the data subject who registered the e-mail address.

#### 5. DURATION OF DATA PROCESSING

In the case of a newsletter, the processing of personal data lasts from the newsletter until unsubscribed as specified in point 8.

#### 6. RANGE OF PERSONS ACCESSING DATA, DATA TRANSFER, DATA PROCESSING

The data are primarily accessed by the Data Controller's and the Data Controller's internal employees whose knowledge and handling of the data is related to their job responsibilities..

#### 7. RIGHTS CONCERNED AND REMEDIES

7.1. You have the right to request information about the personal data processed by the Data Controller about you at any time, and you can change them at any time by sending an e-mail request in accordance with point 7.3.

7.2. At your request, the data controller will provide information in writing about the data processed by you, the data processed by the data processor entrusted by him or her, or their source, the purpose, legal basis and duration of the data processing as well of the name, address and data processing incidents of the data controller, the circumstances, effects and measures taken to remedy the data protection incident and in the case of a transfer of the data subject's personal data, the legal basis and the recipient of the transfer within one month of the request..

The Data Controller, through his or her Data Protection Officer, will keep a record of the data incident related to the data protection incident for your information, including the scope and number of data subjects involved, the date, circumstances, effects and measures taken to remedy the data protection incident, as well as other data specified in the legislation requiring data processing.

7.3. You can exercise your rights at the contacts below:

E-mail adress: [info@wingateproject.com](mailto:info@wingateproject.com)

You may contact the Data Protection Officer of the Data Controller with any questions or comments regarding data processing via the contact details provided in this section..

7.4. You have the right at any time to request the correction or deletion of incorrectly entered data. The data controller shall correct or delete the data within one month from the receipt of the request received at the e-mail address [info@wingateproject.com](mailto:info@wingateproject.com).

If the Data Controller does not comply with the Data Subject's request for rectification or erasure, they shall notify the factual and legal reasons for the rejection of the request for erasure in writing within one month of receiving the request..

The Data Subject may object to the processing of his or her personal data. The data controller shall examine the protest within the shortest time from the submission of the request, but not later than within one month, make a decision on the merits thereof and inform the applicant thereof in writing.

7.5. The Data Subject may submit a complaint to the National Authority for Data Protection and Freedom of Information (1125 Budapest, Szilágyi Erzsébet fasor 22 / c .; [www.naih.hu](http://www.naih.hu)).

7.6. If you have provided third party data for the use of the service, the Data Controller is entitled to enforce compensation against you. In such a case, the controller shall provide all possible assistance to the competent authorities in order to establish the identity of the infringer..

## 8. UNSUBSCRIPTION

In the case of a newsletter, the Data Controller manages the data provided during your subscription to the newsletter until you unsubscribe from the list of subscribers by clicking on the "Unsubscribe" button at the bottom of the newsletter. In case of unsubscribing, the Data Controller will no longer contact you with the newsletter. You can unsubscribe from the newsletter for free at any time and withdraw your consent.

## 9. OTHER PROVISIONS

9.1. In all cases where the Data Controller intends to use the provided data for a purpose other than the purpose of the original data collection, it will inform you and obtain its prior express consent, or provide it with the opportunity to prohibit the use..

9.2. The data controller undertakes to ensure the security of the data and to take technical measures to ensure that the data recorded, stored or handled are protected and to do everything possible to prevent their destruction, unauthorized use and unauthorized alteration. It also undertakes to call on any third party to whom the data may be transmitted or transferred to fulfill its obligations in this regard.

9.3. The data controller reserves the right to unilaterally change the rules and information on data processing by notifying the website.